

**MEETING MINUTES**  
**SOUTH DAKOTA STATE BOARD OF MASSAGE THERAPY**

Wednesday, March 22, 2023

9:00 a.m. CST

Via Zoom

<https://state-sd.zoom.us/j/91252486100?pwd=YU9za3lzMXIEROJ6SnIVd21MRUpXQT09>

or call 1 669 900 9128 / Meeting ID: 918 5248 6100 / Passcode: 461090

President Helm called the meeting to order at 9:18 a.m. There were some technical difficulties with Zoom.

**Board Members Present:** Fallon Helm, Al Trace and Kallyn Reinert

**Staff in Attendance:** Melissa Miller, Executive Secretary, Mariah Pokorny, Department of Health, and Steve Blair, Legal Counsel

**Others in Attendance:** Heather Herrick, Olawa Rae Bruhjell, Mele-Ann Rae-Bruhjell, Bridget Meyers, Rhanda Heller, Pam Boyden, SD School of Massage Therapy, Catherine Como with CE Broker and, Ashley Hernandez with FSMTB

**Approval of Agenda:** Reinert made a motion to approve the agenda. Trace seconded the motion. **Motion Passed.**

**Approval of the Draft Minutes (November 16, 2022):** Reinert made a motion to approve the minutes. Trace seconded the motion. **Motion Passed.**

**Open Forum:** Rhanda Heller and Heather Herrick had comments.

**Executive Secretary Report:** Applicant/Renewal updates with charts and reports attached to agenda, update on FMSTB Executive Summit meeting in April. Board appointment – still waiting on board appointment, financial reports were discussed, changes that need to be made in Rule regarding accepted form of payment.

**Online Education/School Requirements:** Steve Blair will give an update at the next meeting.

**Continuing Education Management CE Broker:** Consideration of software company to house and process CE for the state digitally; integration with the compliance specifications to South Dakota. This would be an eight-to-twelve-week process from sign on to adopt fully operational service.

**Other Business:** CE broker contract review and summary to be added and presented at next board, complaints, CE offerings being approved and update board members on website.

**Adjournment:** Trace made motion to adjourn. Reinert seconded motion. **Motion Passed.** Meeting was adjourned at 10:38 a.m.